

Read and answer each question carefully. Your answers will be used to determine your legal eligibility for appointment and qualifications for service on the board.

**1. Applicant Information**

Name (Last, First, Middle Initial)	Telephone Number (area code and number)	
	Daytime ( )	Evening ( )

Mailing Address (Number, Street or P.O. Box)

City	State	Zip Code
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Social Security Number	Texas Drivers License Number
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**2. Education and Training**

Name of School, City, State	Dates Attended Mo/Yr to Mo/Yr	Major / Minor	Semester Hours Earned	Diploma or Degree Awarded

List any other training, qualities, or attributes you consider relevant, including offices held, awards, honors, professional memberships, licenses, etc.

**3. Employment History**

Present/Most Recent Employer	Position
Address	Dates Employed (From mo/yr to mo/yr)
Supervisor's Name	Supervisor's Title
Number of Employees Supervised Directly                      Indirectly	Reason for Leaving

Summary of Duties

Previous Employer	Position
Address	Dates Employed (From mo/yr to mo/yr)
Supervisor's Name	Supervisor's Title
Number of Employees Supervised Directly                      Indirectly	Reason for Leaving

Summary of Duties

**3. Employment History Cont.**

Previous Employer	Position
Address	Dates Employed (From mo/yr to mo/yr)
Supervisor's Name	Supervisor's Title
Number of Employees Supervised Directly                      Indirectly	Reason for Leaving

Summary of Duties

**4. Eligibility and Conflict of Interest Disclosure**

In order to ensure that ARB members are impartial, the law puts a number of limits on who can serve as ARB members. Your answers to these questions will determine whether you are legally eligible to serve on the ARB. For the purpose of these questions:

- A "local government" is a government entity that levies property taxes, such as a county, city, school district, junior college, hospital district, municipal utility, or other special district.
- "Appraisal district" refers to the Caldwell County Appraisal District and to any other appraisal district in the State of Texas.
- "Governing body" means the group of officials that oversee a local government, such as a city council, county commissioners' court, school board of trustees, or board of directors.
- "Officer" means holding an elective or appointive office for a local government, such as governing body member, chief executive officer, judge, tax assessor, business manager, superintendent, etc., and includes an election judge, alternate election judge, and election clerk who serve in conducting a general election.
- "Part-time employee" includes a substitute teacher. "Contract" means an agreement of any sort.
- "Substantial interest" means combined ownership by you and your spouse of at least 10% of the voting stock or shares of a business entity, or that you or your spouse is a partner, limited partner, or officer of the business entity.

Check "Yes" or "No". If you are not sure, write "not sure"

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1. Do you reside in the boundaries of the Caldwell County Appraisal District?..... Yes \_\_\_ No\_\_\_

2. Have you resided in the boundaries of the Caldwell County Appraisal District for at least two years?..... Yes \_\_\_ No\_\_\_

3. Are you currently a member of the governing body or an officer of a local government or an appraisal district?..... Yes \_\_\_ No\_\_\_

4. Are you currently employed, either full or part-time, by a local government or an appraisal district?..... Yes \_\_\_ No\_\_\_

5. Are you currently employed, either full or part-time, by the Texas Comptroller of Public Accounts?..... Yes \_\_\_ No\_\_\_

6. Are you a former employee, chief appraiser, or member of the Board of Directors of the Caldwell County Appraisal District?..... Yes \_\_\_ No\_\_\_

7. Are you a former member of the governing body or officer of a local government served by the Caldwell County Appraisal District and you left the office within the last four years? (Check "No" if you have been out of the office more than 4 years)..... Yes \_\_\_ No\_\_\_

8. Are you currently a member of the Appraisal Review Board of another appraisal district?..... Yes \_\_\_ No\_\_\_

9. Is anyone who is related to you by blood or marriage employed by the Caldwell County Appraisal District?..... Yes \_\_\_ No\_\_\_

9a. If "yes, give name and relationship..... Yes \_\_\_ No\_\_\_

10. Do you have a spouse, parent, child, son-in-law, daughter-in-law, grandparent, grandchild, brother, or sister, spouse of a brother or sister, step child, step parent, father-in-law, mother-in-law, or a brother or sister of your spouse who: Yes \_\_\_ No\_\_\_

- Is a member of the Board of Directors or an officer of the Caldwell County Appraisal District?..... Yes \_\_\_ No\_\_\_
- Does business in the Caldwell County Appraisal District as a paid property tax consultant?..... Yes \_\_\_ No\_\_\_
- Performs appraisals for use in property tax proceedings in the appraisal district?..... Yes \_\_\_ No\_\_\_

11. Have you previously served all or part of three terms as a member of the Appraisal Review Board of the Caldwell County Appraisal District?..... Yes \_\_\_ No\_\_\_

12. Have you previously appeared before the Caldwell County Appraisal Review Board for compensation (i.e., as a tax consultant, accountant, appraiser, or representative of a property owner)?..... Yes \_\_\_ No\_\_\_

13. Do you or your spouse have a contract with a local government or an appraisal district?..... Yes \_\_\_ No\_\_\_

14. Does a business in which you or your spouse own a substantial interest have a contract with a local government or an appraisal district?..... Yes \_\_\_ No\_\_\_

**4. Eligibility and Conflict of Interest Disclosure Cont.**

- 15. Do you or your spouse own an interest in property on which delinquent taxes are due and the tax is not deferred or being paid under an installment agreement?..... Yes \_\_ No\_\_
- 16. Are you presently under indictment or have previously been convicted of a felony or a misdemeanor involving moral turpitude?..... Yes \_\_ No\_\_
- 16a. If "Yes, explain: ..... Yes \_\_ No\_\_
- 17. Are you a U.S. Citizen?..... Yes \_\_ No\_\_
- 17a. If you answered "No" to Question 17, are you eligible to be employed under a visa or entry permit? Yes \_\_ No\_\_

An answer of "No" to questions 1, 2, or 17a or an answer of "Yes" to questions 3-14 indicates that you are not legally eligible to serve on the Appraisal Review Board. If you answered "Yes" to questions 15, you may become eligible by paying the tax.

**5. Optional Statement**

Briefly state why you should be considered for appointment to the Appraisal Review Board.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**6. References**

Name	Occupation	Phone Number
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

In which geographical area do you reside?\_\_\_\_\_

Ethnicity- Black, Hispanic, Anglo, Other?\_\_\_\_\_

(Asked only because of desire to ethnically balance the board)

Age: \_\_\_\_ Under 25 \_\_\_\_ 25-34 \_\_\_\_ 35-44 \_\_\_\_ 45-54 \_\_\_\_ 55-64 \_\_\_\_ 65+

**7. Signature and Affirmation**

**Signature and Affirmation of Person Preparing This Application**

I affirm that the information contained in this application and all attachments, if any, is accurate and complete to the best of my knowledge and belief. I further affirm that, to the best of my knowledge and belief, I am not disqualified by law from accepting an appointment to the Appraisal Review Board for the Caldwell County Appraisal District.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

IF YOU HAVE ANY QUESTIONS PLEASE CALL: Mary LaPoint 512-398-5550 ext 213

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