

**CALDWELL COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS
AGENDA PACKET
JANUARY 24, 2017**

CALL TO ORDER

1. Oath of Office.
Handout
2. Election of Officers.
3. Public Comments.
4. Collection Report December 2016.
4a
5. Quarterly Delinquent Tax Collection Report.
5a-5b
6. 911 Quarterly Report.
6a-6b

DISCUSSION/ACTION

7. Consideration and possible approval of Minutes of December 13, 2016 meeting.
7a-7b
8. Consideration of and possible approval of Financial Report December 2016.
8a-8h
9. Consideration of and possible approval of Quarterly Investment Report.
9a-9f
10. Discussion and possible action regarding adoption of resolution for the appointment of Appraisal Review Board members for the 2017/2018 term.
10a-10b
11. Discussion and possible action regarding adoption of resolution to appoint Appraisal Review Board president and secretary.
11a
12. Discussion and possible action regarding approving the Chief Appraiser's appointment of Ag Advisory Board members for 2017 term.
12a

EXECUTIVE SESSION:

13. Pursuant to Texas Government Code Section 551.074
Deliberation of the evaluation, reassignment, duties, discipline, or dismissal of the Chief Appraiser and/or staff.

OPEN SESSION

14. Consideration and possible action regarding the evaluation, reassignment, duties, discipline, or dismissal of the Chief Appraiser.
14a
15. Consideration and possible action regarding the appointment, employment, evaluation, reassignment, or duties, discipline, or dismissal of the staff.

16. Chief Appraiser's Report.
 - a. Appraisal Update.
 - b. Collection update.
 - c.
17. Board requests for future agenda items. *(No action or discussion may occur during this item)*
18. Adjourn.

December 2016 Collections Report

Collections

Current Collections(2016)	\$16,736,207.75
Penalties & Interest	<u>\$ 0.00</u>
Total	\$16,736,207.75

Delinquent Collections(2015 & Prior)	\$ 138,141.94
Penalties & Interest	<u>\$ 53,720.12</u>
Total	\$ 191,862.06

Total Current/Delq. \$16,928,069.81

<u>Current Balance (2016)</u>		<u>Delinquent Balance (2015 & Prior)</u>	
Total 2016 Levy	\$41,914,534.16	Beginning Balance	\$4,897,896.03
Adjustments	\$ (62,344.02)	Adjustments	\$ (19,483.74)
Collections YTD	<u>\$20,454,261.45</u> 48.87%	Collections YTD	<u>\$ 571,155.81</u> 11.71%
Balance	\$21,397,928.69	Balance	\$4,307,256.48

Last year at this time Current Collections was 45.12%

Payment Agreements

Total Agreements (as of the 1st of the month) - 214

New Agreements - 7

Agreements Paid in Full - 9

Defaulted Agreements (as of the end of the month) - 5

*When payment agreements are defaulted, they are given to the Delinquent Tax Attorney.

LINEBARGER GOGGAN BLAIR & SAMPSON, LLP

ATTORNEYS AT LAW
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AUSTIN, TEXAS 78760

512/447-6675 ext 3833
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Douglas Steven Bird, Partner

email to steve.bird@lgbs.com

January 11, 2017

Mr. Hye Brown, Chairman
Caldwell County Appraisal District
P.O. Box 900
Lockhart, Texas 78644

RE: Caldwell County Appraisal District Delinquent Tax Collection Report – Second Quarter 2016 – 2017 (October - December)

Dear Mr. Brown:

Attached, please find our quarterly report regarding our delinquent tax collection efforts on behalf of the Caldwell County taxing jurisdictions for which we represent. During this quarter we **collected a total of \$761,493** in delinquent taxes, penalties and interest.

Delinquent Tax Collection Report

Here is a summary of the specific delinquent tax collection steps we have undertaken during the second quarter of the 2016 – 2017 tax year and the results of those actions.

New Lawsuits – We filed **9 new lawsuits** involving **12** properties. These suits sought the enforcement of **\$42,062** in delinquent taxes, penalties and interest.

Suit Dismissal – During this quarter we prepared and submitted notices of **non-suits in 18 suits** involving **21** property accounts and **\$201,316** in delinquent taxes, penalties and interest. A non-suit is filed once all taxes in a given suit have been paid.

Judgments – During this quarter we obtained **26 judgments** involving **30 different properties**. These judgments sought the enforcement of **\$369,252** in delinquent taxes, penalty and interest.

Tax Sales – During this reporting period we held two regular tax sale which included **19 cases** and involved **20 property accounts**. As a direct result of this sale, we collected **\$148,496** in delinquent taxes, penalties and fees.

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Excess Proceeds – During this quarter we disbursed excess proceeds from 3 cases. As a direct result of this disbursement, there was a total revenue collected of **\$33,708**.

Mass Mailing – During the second quarter of the collection year we mailed an individualized demand letter to every delinquent taxpayer reminding them of their obligation to the various taxing jurisdictions and encouraging them to submit payment of their delinquent taxes.

Tax Sale Results – 1st Quarter '16 – '17

Mo. of sale	No. Offered	No. Sold	No. Pulled	No. SO	Tax Revenue Generated
Oct. / Nov.	20	7	11	2	\$148,496

Thank you for this opportunity to report to you concerning our activities on behalf of the taxing jurisdictions of Caldwell County that we represent. We will continue to provide this Board as much in depth reporting as desired for those jurisdictions that we do represent. Should there be any questions concerning our efforts or any other matter related to ad valorem taxation, please do not hesitate to contact this office.

Very Truly Yours,

Steve Bird

Douglas Steven Bird
Partner

Xc: Ms. Mary LaPoint, Chief Appraiser
Caldwell County Appraisal District
P.O. Box 900
Lockhart, Texas 78644

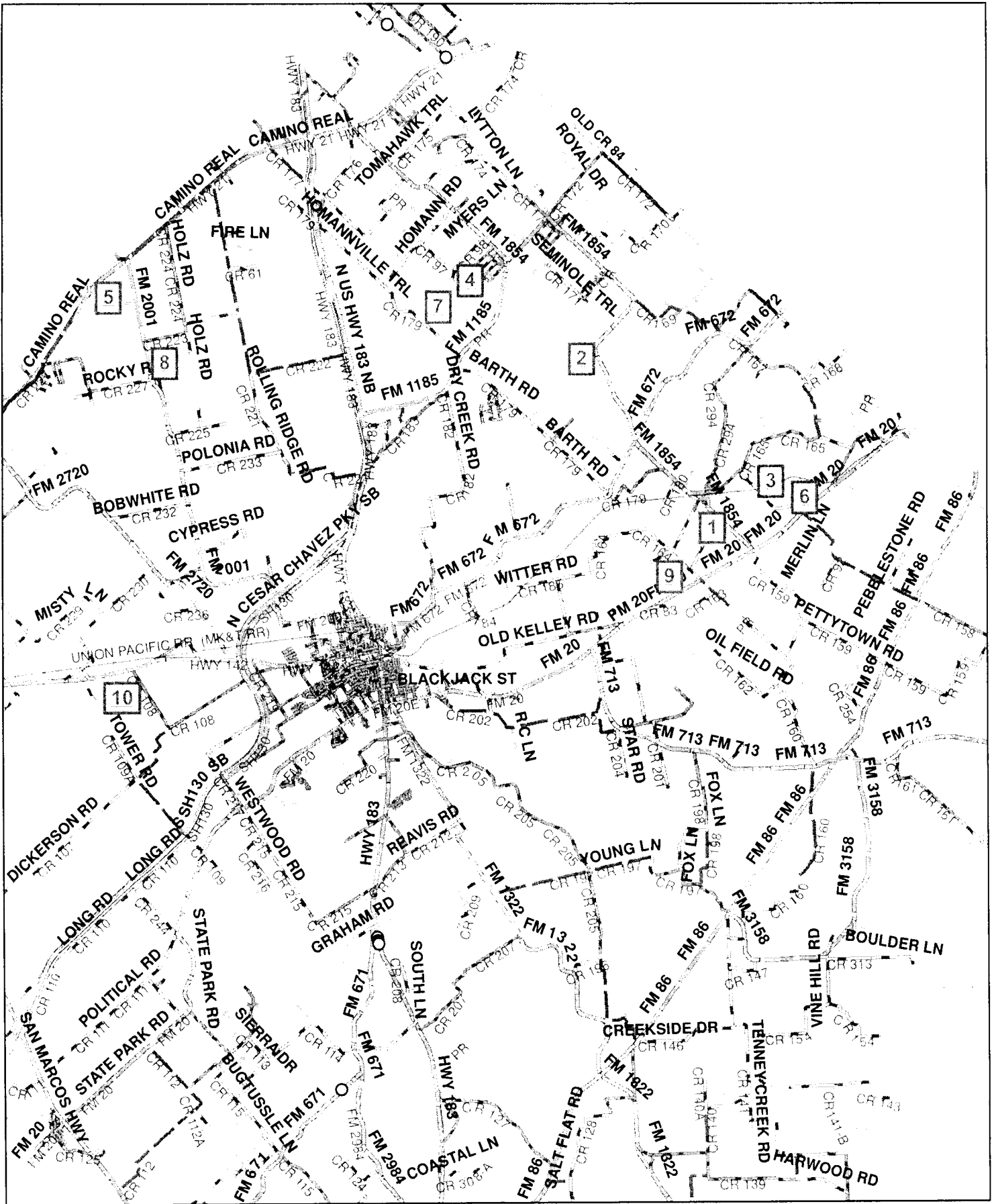
911 REPORT – JANUARY 2017

- Approved Subdivisions
 - Dale Oaks (FM 1854 and Thompson Rd) **[1]**
 - 35 lots, 1 ac (6 lots 2-3+ ac, most in floodplain)
 - Lytton Hills (FM 1854) **[2]**
 - 15 lots, 10-15+ ac each
 - E FM 20 & Taylorsville Rd **[3]**
 - 19 lots, 10-24 ac
 - Forister Ranch, Ph4 **[4]**
 - 55 lots, 1 ac
- New subd – in platting phase (see attached map)
 - El Dorado (Camino Real) **[5]**
 - 116 acres
 - 160 lots
 - Acorn Ranch (Corner of Taylorsville Rd and E FM 20) **[6]**
 - 15-20 lots?
 - 1 ac each
 - Forister Ranch, Ph5 **[7]**
 - 47 lots
 - 1 ac each (a few with larger acreage have most in floodplain)
 - Rancho Linda (FM 2001) **[8]**
 - 31 lots
 - 1 ac each
 - Green Oaks (Old Colony Line Rd) **[9]**
 - 13 lots
 - 10-16 ac each
 - Plum Creek West (Borchert Lp & Hwy 142) **[10]**
 - 177.5 acres
 - Number of lots undetermined
 - Gated community, one acre lots

17,580 Address Points in Caldwell County

87 address points added since October 2016

6a

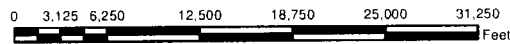


This map is being provided as a courtesy and should only be used as a general guide. It is not a guarantee of location, configuration, size or title. No warranty is expressed or implied to any user for any purpose.

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

Additionally, neither this document nor any other document provided by the Caldwell County Appraisal District purports to authorize entry onto privately owned property.

Caldwell County
911 Coordinator
Map



Printed by Caldwell County Appraisal District
Date Printed: Tuesday, January 17, 2017

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**CALDWELL COUNTY TAX APPRAISAL DISTRICT
MINUTES OF MEETING
DECEMBER 13, 2016**

The Board of Directors of the Caldwell County Appraisal District met in regular session on December 13, 2016 at 6:00 PM in the Caldwell County Appraisal District office located at 211 Bufkin, Lockhart, Texas.

Those in attendance were board members Hye Brown, Bill Watson, Miguel Islas, and Thomas Caffell, Chief Appraiser Mary LaPoint, Deputy Tax Collector/Recording Secretary Vicki Schneider.

Hye Brown in at 6:15pm
Frank Hinds was absent

Call to Order

Item #1 Public Comments.
None

Item #2 Approve Minutes of October 25, 2016 meeting.
Bill Watson made a motion, seconded by Thomas Caffell, to approve the minutes of October 25, 2016 meeting. Motion carried 3-0-2.

Item #3 Approve October and November 2016 Financial Report.
Mary LaPoint presented the October and November 2016 Financial Report.
Thomas Caffell made a motion, seconded by Bill Watson, to approve the October and November 2016 Financial Reports. Motion carried 3-0-2.

Item #4 October and November 2016 Collection Report.
Mary LaPoint presented the October and November 2016 Collection Reports.

EXECUTIVE SESSION

Pursuant to Texas Government Code Section 551.074

Item #5 Deliberation of the evaluation, reassignment, duties, discipline, or dismissal of the Chief Appraiser

Pursuant to Texas Government Code Section 551.074

Item #6 Deliberation of the appointment, employment, evaluation, reassignment, or duties, or dismissal of the staff.

EXECUTIVE SESSION, the Board did not meet in executive session.

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Item #7 Consideration and possible action regarding the evaluation, reassignment, duties, discipline, or dismissal of the Chief Appraiser.

None

Item #8 Consideration and possible action regarding the appointment, employment, evaluation, reassignment, or duties, discipline, or dismissal of the staff.

None.

Item #9 Discussion and possible action regarding signing management contract with Davis Kinard & Co., PC for financial audit.

Thomas Caffell made a motion, seconded by Bill Watson, to sign management contract with Davis Kinard & Co., PC for the 2016 financial audit. Motion carried 3-0-2.

Item #10 Discussion and possible action regarding renewal contract for Appraisal Services with Capital Appraisal Group.

Bill Watson made a motion, seconded by Thomas Caffell, to sign the contract for 2017/2018 Appraisal Services with Capital Appraisal Group. Motion carried 3-0-2.

Item #11 Discussion and possible action regarding resignation of Appraisal District Board of Directors member and issuance of notification of a vacancy on the Board of Directors to entities entitled to vote for directors.

Bill Watson made a motion, seconded by Thomas Caffell, to accept resignation and issue notification of vacancy on the Board of Directors to the entities entitled to vote for directors. Motion carried 3-0-2.

Item #12 Chief Appraiser Report.

- a. Appraisal Update – appraisers doing 2017 field work
- b. Collection Update – cross training staff getting ready for busy collection season

Item #13 Board requests for future agenda items.

Item #14 Adjourn.

Hye Brown made a motion, seconded by Bill Watson, to adjourn. Motion carried 4-0-1.

Meeting adjourned 6:20 p.m.

Chairman

Secretary

Caldwell County Appraisal District
EXPENSE STATEMENT- APPRAISAL
 For the Twelve Months Ending December 31, 2016

		Current Month	YTD ACTUAL	YTD BUDGET	UNENCUMBERED	%
70101	CHIEF APPRAISER	\$ 5,983.34	\$ 71,800.08	\$ 71,800.00	(0.08)	0.00
70102	DEPUTY CHIEF APPRAISER	3,959.16	47,509.92	47,510.00	0.08	0.00
70103	SYSTEM MGR/MAPPER	4,841.66	58,099.92	58,100.00	0.08	0.00
70105	FIELD APPRAISER I	2,583.34	31,000.08	31,000.00	(0.08)	0.00
70106	SENIOR APPRAISER I	3,341.66	40,099.92	40,100.00	0.08	0.00
70107	SENIOR APPRAISER II	3,171.26	38,055.12	38,055.00	(0.12)	0.00
70108	SENIOR APPRAISER III	2,416.66	21,519.93	35,625.00	14,105.07	39.59
70109	FIELD APPRAISER II	2,477.08	29,724.96	29,725.00	0.04	0.00
70111	ADMINISTRATIVE ASST.	3,814.16	45,769.92	45,770.00	0.08	0.00
70112	DATA ENTRY TECHNICIAN	2,295.84	27,391.08	27,550.00	158.92	0.58
70113	SUPPORT TECH	2,802.92	33,235.04	32,435.00	(800.04)	(2.47)
70120	911/GIS	(1,013.48)	14,240.53	37,825.00	23,584.47	62.35
70135	PAYROLL CONTINGENCY	0.00	0.00	1,200.00	1,200.00	100.00
	TOTAL WAGES AND SALARIE	36,673.60	458,446.50	496,695.00	38,248.50	7.70
71000	PAYROLL TAX	2,984.04	35,828.00	42,000.00	6,172.00	14.70
71002	RETIREMENT / EMPLOYER	3,627.64	42,954.98	46,000.00	3,045.02	6.62
71004	HEALTH BENEFITS	6,285.06	69,166.50	82,900.00	13,733.50	16.57
71005	WORKERS COMP	(198.00)	2,108.32	2,500.00	391.68	15.67
71006	UNEMPLOYMENT	115.78	(292.22)	4,000.00	4,292.22	107.31
	DEDUCTIONS / BENEFITS	12,814.52	149,765.58	177,400.00	27,634.42	15.58
72000	APPR ENGINEERS	0.00	40,000.00	40,000.00	0.00	0.00
72001	APPR REVIEW BOARD	0.00	9,592.31	11,000.00	1,407.69	12.80
72002	AUDIT	0.00	5,698.00	6,200.00	502.00	8.10
72003	BOARD OF DIRECTORS	17.50	1,044.52	1,700.00	655.48	38.56
72004	DATA PROCESSING SERVICES	0.00	42,713.70	43,550.00	836.30	1.92
72007	JANITORIAL SERVICES	343.00	3,435.47	6,200.00	2,764.53	44.59
72008	LEGAL SERVICES	1,248.95	11,470.09	17,000.00	5,529.91	32.53
	TOTAL SERVICES	1,609.45	113,954.09	125,650.00	11,695.91	9.31
72500	BOND CHIEF/NOTARY	0.00	0.00	100.00	100.00	100.00
72501	MEMBERSHIP BTPE/TBPC	235.00	1,187.50	3,175.00	1,987.50	62.60
72502	COMPUTER SUPPLIES	420.00	3,851.40	6,300.00	2,448.60	38.87
72504	EDUCATION / FEES	400.00	5,757.00	8,500.00	2,743.00	32.27
72505	INSURANCE LIABILITY	0.00	1,216.18	1,400.00	183.82	13.13
72506	INSURANCE BUILDING/ CONT	0.00	3,154.41	900.00	(2,254.41)	(250.49)
72507	LEGAL NOTICES / PRINTING	0.00	12,033.63	13,200.00	1,166.37	8.84
72508	MAINT - HARDWARE & EQUIP	300.00	7,418.15	7,700.00	281.85	3.66
72509	MAINT - OFFICE EQUIPMENT	0.00	1,174.00	2,000.00	826.00	41.30
72510	MILEAGE & TRAVEL	245.81	3,549.15	7,500.00	3,950.85	52.68
72511	OFFICE SUPPLIES	367.96	7,480.60	7,000.00	(480.60)	(6.87)
72512	POSTAGE	3,258.35	22,663.89	22,000.00	(663.89)	(3.02)
72513	POSTAGE METER/BOX RENTA	0.00	3,180.17	4,422.00	1,241.83	28.08
72514	SUBSCRIPTION & BOOKS	661.88	5,620.61	6,960.00	1,339.39	19.24
72515	RENTAL COPIER	388.39	1,054.13	3,600.00	2,545.87	70.72
72516	ELECTRICITY	518.43	6,337.29	9,000.00	2,662.71	29.59
72517	TELEPHONE	973.24	11,410.38	12,270.00	859.62	7.01
72518	WATER & SEWER	334.03	2,521.00	1,200.00	(1,321.00)	(110.08)
72519	RENT OFFICE BUILDING	6,220.37	30,106.73	23,800.00	(6,306.73)	(26.50)
72523	FUEL - VEHICLE	762.01	2,248.00	6,300.00	4,052.00	64.32
72524	MAINT. - VEHICLE	1,254.46	5,219.33	4,000.00	(1,219.33)	(30.48)

For Management Purposes Only

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Caldwell County Appraisal District
EXPENSE STATEMENT- APPRAISAL
 For the Twelve Months Ending December 31, 2016

	Current Month	YTD ACTUAL	YTD BUDGET	UNENCUMBERED	%
72525 INS - VEHICLE	0.00	1,154.84	1,700.00	545.16	32.07
TOTAL GENERAL EXPENSES	16,339.93	138,338.39	153,027.00	14,688.61	9.60
79000 OFFICE EQUIPMENT	0.00	5,598.81	5,000.00	(598.81)	(11.98)
79001 COMPUTER EQUIPMENT	236.55	14,253.54	17,000.00	2,746.46	16.16
79002 BUILDING EXPENSE	160.00	33,288.87	24,000.00	(9,288.87)	(38.70)
79990 CONTINGENCY	0.00	5,779.21	10,000.00	4,220.79	42.21
TOTAL CAPITAL INVESTMEN	396.55	58,920.43	56,000.00	(2,920.43)	(5.22)
TOTAL EXPENSES	\$ (67,834.05)	\$ (919,424.99)	\$ (1,008,772.0)	(89,347.01)	8.86

Caldwell County Appraisal District
EXPENSE STATEMENT - COLLECTION
 For the Twelve Months Ending December 31, 2016

	Current Month	YTD ACTUAL	YTD BUDGET	UNENCUMBERED	%
PERSONNEL					
90-70120 DEPUTY TAX COLLECTOR	\$ 4,042.08	\$ 48,504.96	\$ 48,505.00	0.04	0.00
90-70121 COLLECTION SPECIALIST	2,887.08	34,644.96	34,645.00	0.04	0.00
90-70126 PUBLIC ASSISTANT	2,492.50	29,665.54	29,910.00	244.46	0.82
90-70135 PAYROLL CONTINGENCY	0.00	0.00	0.00	0.00	0.00
TOTAL WAGES AND SALARIE	9,421.66	112,815.46	113,060.00	244.54	0.22
90-71000 PAYROLL TAX	712.46	8,509.79	9,050.00	540.21	5.97
90-71002 RETIREMENT/EMPLOYER	839.48	9,912.50	10,400.00	487.50	4.69
90-71004 HEALTH BENEFITS	1,148.41	12,533.08	22,320.00	9,786.92	43.85
90-71005 WORKER COMP	0.00	701.44	750.00	48.56	6.47
90-71006 UNEMPLOYMENT	34.59	136.48	2,375.00	2,238.52	94.25
DEDUCTIONS / BENEFITS	2,734.94	31,793.29	44,895.00	13,101.71	29.18
90-72002 AUDIT	0.00	1,702.00	1,850.00	148.00	8.00
90-72004 DATA PROCESSING SERVICES	0.00	16,043.01	16,200.00	156.99	0.97
90-72005 COUNTY EMPLOYEE CONTRA	1,246.73	13,522.74	15,000.00	1,477.26	9.85
90-72007 JANITORIAL SERVICE	0.00	761.54	2,500.00	1,738.46	69.54
90-72008 LEGAL SERVICES	0.00	0.00	2,300.00	2,300.00	100.00
TOTAL SERVICES	1,246.73	32,029.29	37,850.00	5,820.71	15.38
90-72500 BOND/ NOTARY	0.00	45.89	200.00	154.11	77.06
90-72501 MEMBERSHIP BTPE/TBPC	0.00	135.00	650.00	515.00	79.23
90-72502 COMPUTER SUPPLIES	0.00	1,163.98	2,300.00	1,136.02	49.39
90-72504 EDUCATION & FEES	50.00	1,044.00	2,200.00	1,156.00	52.55
90-72505 INSURANCE - LIABILITY	0.00	507.00	800.00	293.00	36.63
90-72506 INSURANCE BUILDING/CONT	0.00	942.23	400.00	(542.23)	(135.56)
90-72507 LEGAL NOTICES/PRINTING	0.00	7,434.71	9,500.00	2,065.29	21.74
90-72508 MAINT - HARDWARE/EQUIP	832.03	1,355.20	2,500.00	1,144.80	45.79
90-72509 MAINT - OFFICE EQUIP	0.00	1,227.71	1,200.00	(27.71)	(2.31)
90-72510 MILEAGE & TRAVEL	44.28	2,032.19	2,800.00	767.81	27.42
90-72511 OFFICE SUPPLIES	170.89	3,070.01	2,500.00	(570.01)	(22.80)
90-72512 POSTAGE	773.26	11,370.02	13,500.00	2,129.98	15.78
90-72513 POSTAGE METER/BOX RENTA	0.00	868.07	1,400.00	531.93	38.00
90-72515 RENTAL - COPIER	133.18	1,351.16	1,800.00	448.84	24.94
90-72516 ELECTRICITY	154.86	1,926.28	3,500.00	1,573.72	44.96
90-72517 TELEPHONE	256.06	2,990.41	3,200.00	209.59	6.55
90-72518 WATER & SEWER	99.78	762.98	450.00	(312.98)	(69.55)
90-72519 RENT OFFICE BUILDING	1,858.03	8,992.91	7,180.00	(1,812.91)	(25.25)
TOTAL GENERAL EXPENSES	4,372.37	47,219.75	56,080.00	8,860.25	15.80
90-79000 OFFICE EQUIPMENT	0.00	1,331.97	1,500.00	168.03	11.20
90-79001 COMPUTER EQUIPMENT	0.00	5,191.97	6,400.00	1,208.03	18.88
90-79002 BUILDING EXPENSE	0.00	9,517.19	7,500.00	(2,017.19)	(26.90)
90-79990 CONTINGENCY	0.00	1,726.26	3,000.00	1,273.74	42.46
TOTAL CAPITAL INVESTMEN	0.00	17,767.39	18,400.00	632.61	3.44
TOTAL EXPENSES	\$ (17,775.70)	\$ (241,625.18)	\$ (270,285.00)	(28,659.82)	10.60

For Management Purposes Only

8c

**Caldwell County Appraisal District
Cash Disbursements Journal
For the Period From Dec 1, 2016 to Dec 31, 2016**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check	Account ID	Account Description	Name	Amount
12/1/16	007053	71004	HEALTH BENEFITS	United Health Care Ins Company	6,246.24
		90-71004	HEALTH BENEFITS		1,135.68
		30028	DEPN INS PAYABLE		567.44
		71004	HEALTH BENEFITS		9.56
		90-71004	HEALTH BENEFITS		1.34
		71004	HEALTH BENEFITS		29.26
		90-71004	HEALTH BENEFITS		11.39
		30027	SUPPLEMENTAL INS PAYABLE		130.25
		30029	DENTAL INS		622.89
		10000	First Lockhart Natl Bk- Oper		-8,754.05
12/2/16	007046	72007	JANITORIAL SERVICES	Buildingstars	343.00
		10000	First Lockhart Natl Bk- Oper		-343.00
12/2/16	007047	72523	FUEL - VEHICLE	CALDWELL COUNTY TREASUR	403.01
		10000	First Lockhart Natl Bk- Oper		-403.01
12/2/16	007048	72511	OFFICE SUPPLIES	OFFICE DEPOT	367.96
		90-72511	OFFICE SUPPLIES		90.50
		10000	First Lockhart Natl Bk- Oper		-458.46
12/2/16	007049	72517	TELEPHONE	TIME WARNER CABLE	193.80
		10000	First Lockhart Natl Bk- Oper		-193.80
12/2/16	007050	90-72517	TELEPHONE	TIME WARNER CABLE	100.47
		10000	First Lockhart Natl Bk- Oper		-100.47
12/2/16	007051	72515	RENTAL COPIER	XEROX CORP	190.10
		10000	First Lockhart Natl Bk- Oper	CHECK 7051	-190.10
12/2/16	007051	72515	RENTAL COPIER	XEROX CORP	190.10
		10000	First Lockhart Natl Bk- Oper	VOID 7051	-190.10
12/2/16	007052	72515	RENTAL COPIER	XEROX CORP	189.12
		10000	First Lockhart Natl Bk- Oper	NOV 2016	-189.12
12/9/16	007054	72517	TELEPHONE	AT&T Mobility	258.55
		10000	First Lockhart Natl Bk- Oper		-258.55
12/9/16	007055	30027	SUPPLEMENTAL INS PAYABLE	AFLAC INS.	812.02
		10000	First Lockhart Natl Bk- Oper		-812.02
12/9/16	007056	90-72511	OFFICE SUPPLIES	OFFICE DEPOT	8.99
		10000	First Lockhart Natl Bk- Oper		-8.99
12/9/16	007057	72512	POSTAGE	PITNEY BOWES	2,310.00
		90-72512	POSTAGE		690.00
		10000	First Lockhart Natl Bk- Oper		-3,000.00
12/9/16	007060	90-72508	MAINT - HARDWARE/EQUIP	Lone Star Office Solutions	608.23
		10000	First Lockhart Natl Bk- Oper		-608.23
12/9/16	007061	90-72511	OFFICE SUPPLIES	PRINTING SOLUTIONS	71.40
		10000	First Lockhart Natl Bk- Oper		-71.40
12/9/16	007062	72008	LEGAL SERVICES	HARGROVE & EVANS, LLP	498.95
		10000	First Lockhart Natl Bk- Oper		-498.95
12/15/16	007063	72512	POSTAGE	Pitney Bowes	948.35
		90-72512	POSTAGE		283.27
		10000	First Lockhart Natl Bk- Oper		-1,231.62
12/15/16	007064	72524	MAINT. - VEHICLE	STRAIGHT AUTOMOTIVE & TIR	47.35
		10000	First Lockhart Natl Bk- Oper		-47.35

8d

**Caldwell County Appraisal District
Cash Disbursements Journal
For the Period From Dec 1, 2016 to Dec 31, 2016**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check	Account ID	Account Description	Name	Amount
12/15/16	007065	79002 10000	BUILDING EXPENSE First Lockhart Natl Bk- Oper	Jesus Gonzales	160.00 -160.00
12/15/16	007066	72508 10000	MAINT - HARDWARE & EQUIPMENT First Lockhart Natl Bk- Oper	N Metzler Consulting	300.00 -300.00
12/15/16	007067	72510 10000	MILEAGE & TRAVEL First Lockhart Natl Bk- Oper	Christie Costello	38.88 -38.88
12/15/16	007068	72510 10000	MILEAGE & TRAVEL First Lockhart Natl Bk- Oper	Jaclyn Archer	116.21 -116.21
12/15/16	007069	72510 10000	MILEAGE & TRAVEL First Lockhart Natl Bk- Oper	Kristie Edwards	15.12 -15.12
12/15/16	007070	72504 10000	EDUCATION / FEES First Lockhart Natl Bk- Oper	Texas Assoc. Appraisal Districts	200.00 -200.00
12/15/16	007071	72504 10000	EDUCATION / FEES First Lockhart Natl Bk- Oper	Texas Assoc. Appraisal Districts	200.00 -200.00
12/19/16	007074	72524 10000	MAINT. - VEHICLE First Lockhart Natl Bk- Oper	STRAIGHT AUTOMOTIVE & TIR	68.60 -68.60
12/19/16	007075	72502 10000	COMPUTER SUPPLIES First Lockhart Natl Bk- Oper	CAD Supplies Specialty, Inc	420.00 -420.00
12/19/16	007077	72517 90-72517 90-72504 72524 72514 72003 90-72508 10000	TELEPHONE TELEPHONE EDUCATION & FEES MAINT. - VEHICLE SUBSCRIPTION & BOOKS BOARD OF DIRECTORS MAINT - HARDWARE/EQUIP First Lockhart Natl Bk- Oper	CARD SERVICE CENTER	520.89 155.59 50.00 820.41 350.00 17.50 223.80 -2,138.19
12/22/16	007079	79001 10000	COMPUTER EQUIPMENT First Lockhart Natl Bk- Oper	CDW-G	236.55 -236.55
12/22/16	007080	72524 10000	MAINT. - VEHICLE First Lockhart Natl Bk- Oper	STRAIGHT AUTOMOTIVE & TIR	310.60 -310.60
12/22/16	007081	72524 10000	MAINT. - VEHICLE First Lockhart Natl Bk- Oper	Caldwell County Tax Assessor-C	7.50 -7.50
12/22/16	007082	72519 90-72519 10000	RENT OFFICE BUILDING RENT OFFICE BUILDING First Lockhart Natl Bk- Oper	First Lockhart National Bank	2,742.80 819.28 -3,562.08
12/22/16	007083	72008 10000	LEGAL SERVICES First Lockhart Natl Bk- Oper	Salli R Smith	750.00 -750.00
12/22/16	007084	72516 90-72516 72518 90-72518 10000	ELECTRICITY ELECTRICITY WATER & SEWER WATER & SEWER First Lockhart Natl Bk- Oper	City of Lockhart	518.43 154.86 334.03 99.78 -1,107.10
12/31/16	007072	72514 10000	SUBSCRIPTION & BOOKS First Lockhart Natl Bk- Oper	AUSTIN AMERICAN STATESMA	311.88 -311.88
12/31/16	007073	72501 10000	MEMBERSHIP BTPE/TBPC First Lockhart Natl Bk- Oper	Internat'l Assoc of Assessing Offi	190.00 -190.00

8e

**Caldwell County Appraisal District
Cash Disbursements Journal
For the Period From Dec 1, 2016 to Dec 31, 2016**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check	Account ID	Account Description	Name	Amount
12/31/16	007076	72501 10000	MEMBERSHIP BTPE/TBPC First Lockhart Natl Bk- Oper	Texas Dept. of Licensing and Re	45.00 -45.00
12/31/16	007090	72515 10000	RENTAL COPIER First Lockhart Natl Bk- Oper	<i>PPR</i> XEROX CORP <i>DEC 2016</i>	199.27 -199.27
12/31/16	007091	90-72515 10000	RENTAL - COPIER First Lockhart Natl Bk- Oper	<i>COLL</i> XEROX CORP <i>DEC 2016</i>	133.18 -133.18
12/31/16	007093	72523 10000	FUEL - VEHICLE First Lockhart Natl Bk- Oper	CALDWELL COUNTY TREASUR	359.00 -359.00
12/31/16	007094	90-72005 10000	COUNTY EMPLOYEE CONTRACT First Lockhart Natl Bk- Oper	CALDWELL COUNTY TREASUR	1,246.73 -1,246.73
12/31/16	007096	90-72510 10000	MILEAGE & TRAVEL First Lockhart Natl Bk- Oper	Vicki Schneider	44.28 -44.28
12/31/16	007098	71006 90-71006 10000	UNEMPLOYMENT UNEMPLOYMENT First Lockhart Natl Bk- Oper	Texas Assoc. of Counties	115.78 34.59 -150.37
12/31/16	007100	72519 90-72519 10000	RENT OFFICE BUILDING RENT OFFICE BUILDING First Lockhart Natl Bk- Oper	First Lockhart National Bank	3,477.57 1,038.75 -4,516.32
12/31/16	007101	72510 10000	MILEAGE & TRAVEL First Lockhart Natl Bk- Oper	Jaclyn Archer	36.72 -36.72
12/31/16	007102	72510 10000	MILEAGE & TRAVEL First Lockhart Natl Bk- Oper	Christie Costello	17.28 -17.28
12/31/16	007103	72510 10000	MILEAGE & TRAVEL First Lockhart Natl Bk- Oper	Kristie Edwards	21.60 -21.60
Total					

Caldwell County Appraisal District
INCOME STATEMENT- APPRAISAL
 For the Twelve Months Ending December 31, 2016

	Current Month	YTD ACTUAL	YTD BUDGET	UNENCUMBERE	%
Revenues					
CITY OF LOCKHART	\$ 0.00	\$ 88,915.40	\$ 88,915.42	0.02	0.00
CITY OF LULING	0.00	23,087.04	23,087.05	0.01	0.00
CITY OF MARTINDALE	0.00	6,391.84	6,391.83	(0.01)	0.00
CITY OF MUSTANG RIDGE	0.00	2,624.56	2,624.55	(0.01)	0.00
CITY OF NIEDERWALD	0.00	382.92	382.93	0.01	0.00
CITY OF UHLAND	0.00	579.40	579.41	0.01	0.00
CALDWELL COUNTY	0.00	319,795.72	319,795.73	0.01	0.00
LOCKHART ISD	0.00	334,793.52	334,793.53	0.01	0.00
LULING ISD	0.00	95,032.16	95,032.17	0.01	0.00
PRAIRIE LEA ISD	0.00	21,186.16	21,186.16	0.00	0.00
PLUM CREEK CONS DIST	0.00	5,532.64	5,532.64	0.00	0.00
PLUM CREEK UNDERGROU	0.00	5,360.92	5,360.91	(0.01)	0.00
GONZALES ISD	0.00	6,471.76	6,471.74	(0.02)	0.00
WEALDER ISD	0.00	4,450.44	4,450.43	(0.01)	0.00
SAN MARCOS ISD	0.00	42,801.12	42,801.13	0.01	0.00
HAYS ISD	0.00	9,461.44	9,461.46	0.02	0.00
GONZALES COUNTY UWD	0.00	139.96	139.97	0.01	0.01
CALDWELL-HAYS ESD1	0.00	6,820.36	6,820.37	0.01	0.00
CITY OF SAN MARCOS	0.00	2,452.96	2,452.97	0.01	0.00
CALDWELL ESD #2	0.00	2,159.20	2,159.20	0.00	0.00
CALDWELL ESD #3	0.00	2,533.52	2,533.51	(0.01)	0.00
CALDWELL ESD #4	0.00	1,797.92	1,797.93	0.01	0.00
AUSTIN COMMUNITY COLL	0.00	620.96	620.96	0.00	0.00
Total Revenues	0.00	983,391.92	983,392.00	0.08	0.00
TOTAL BUDGET REV	\$ 0.00	\$ 983,391.92	\$ 983,392.00	0.08	0.00
COPIES MISC REVENUE	\$ (106.40)	\$ (2,172.31)	\$ 0.00	2,172.31	0.00
INTEREST INCOME REVENU	(189.16)	(1,931.19)	0.00	1,931.19	0.00
INVESTMENT INTEREST INC	(7.59)	(66.43)	0.00	66.43	0.00
TOTAL OTHER REVENUE	(303.15)	(4,169.93)	0.00	4,169.93	0.00

Caldwell County Appraisal District
INCOME STATEMENT- COLLECTION
 For the Twelve Months Ending December 31, 2016

	Current Month	YTD ACTUAL	YTD BUDGET	UNENCUMBERE	%
Revenues					
CITY OF LOCKHART	\$ 0.00	\$ 25,349.56	\$ 25,349.54	(0.02)	0.00
CITY OF LULING	0.00	6,747.76	6,747.77	0.01	0.00
CITY OF MARTINDALE	0.00	1,822.28	1,822.29	0.01	0.00
CITY OF MUSTANG RIDGE	0.00	748.24	748.25	0.01	0.00
CITY OF NIEDERWALD	0.00	109.16	109.17	0.01	0.01
CITY OF UHLAND	0.00	165.20	165.19	(0.01)	(0.01)
CALDWELL COUNTY	0.00	91,172.88	91,172.89	0.01	0.00
LOCKHART ISD	0.00	95,448.72	95,448.72	0.00	0.00
LULING ISD	0.00	32,628.52	32,628.54	0.02	0.00
PRAIRIE LEA ISD	0.00	9,152.08	9,152.06	(0.02)	0.00
PLUM CREEK CONS DIST	0.00	1,577.36	1,577.34	(0.02)	0.00
PLUM CREEK UNDERGROUND	0.00	1,528.40	1,528.38	(0.02)	0.00
GONZALES COUNTY UWD	0.00	39.92	39.90	(0.02)	(0.05)
CALDWELL-HAYS ESD1	0.00	1,944.48	1,944.47	(0.01)	0.00
CALDWELL ESD #2	0.00	615.60	615.58	(0.02)	0.00
CALDWELL ESD #3	0.00	722.28	722.30	0.02	0.00
CALDWELL ESD #4	0.00	512.60	512.59	(0.01)	0.00
Total Revenues	0.00	270,285.04	270,284.98	(0.06)	0.00
TAX CERTIFICATES	(30.00)	(1,600.00)	0.00	1,600.00	0.00
TOTAL TAX CERT. REVENUE	(30.00)	(1,600.00)	0.00	1,600.00	0.00
TOTAL BUDGET REVENUE	\$ 30.00	\$ 271,885.04	\$ 270,284.98	(1,600.06)	(0.59)
RETURN CHECK FEE	\$ 0.00	\$ (600.00)	\$ 0.00	600.00	0.00
BUS PP RENDITION PENALTY	(100.44)	(588.21)	0.00	588.21	0.00
OFFICE RENTAL INCOME	(100.00)	(1,200.00)	0.00	1,200.00	0.00
TOTAL OTHER REVENUE	(200.44)	(2,388.21)	0.00	2,388.21	0.00
DELINQUENT ATTORNEY FEES- L	(24,621.43)	(24,621.43)	0.00	24,621.43	0.00
DELINQUENT ATTORNEY FEES- P	(2,110.36)	(2,110.36)	0.00	2,110.36	0.00
DELINQUENT ABSTRACT FEES- L	(625.00)	(625.00)	0.00	625.00	0.00
DELINQUENT ABSTRACT FEES- P	0.00	0.00	0.00	0.00	0.00
TOTAL DELINQUENT ATTORNEY	(27,356.79)	(27,356.79)	0.00	27,356.79	0.00

8h



Summary Statement

December 2016 *ra*

Caldwell County Appraisal District

610 San Jacinto P.O. Box 900
 Lockhart, TX 78644
 U.S.A.

TXCLASS

Average Monthly Yield: 0.89%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
TX-01-0338-0001 GENERAL ACCOUNT	10,124.34	0.00	0.00	7.59	66.43	10,128.34	10,131.93
TX-01-0338-0002 UNRESTRICTED ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	10,124.34	0.00	0.00	7.59	66.43	10,128.34	10,131.93

9a



Account Statement

December 2016

Caldwell County Appraisal District

610 San Jacinto P.O. Box 900
 Lockhart, TX 78644
 U.S.A.

TXCLASS

TX-01-0338-0001

Summary

Average Monthly Yield: 0.89%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Average Daily Balance	Month End Balance
TX-01-0338-0001 GENERAL ACCOUNT	10,124.34	0.00	0.00	7.59	10,128.34	10,131.93

Transactions

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
12/01/2016	Beginning Balance			10,124.34	
12/31/2016	Income Earned For The Period	7.59			
12/31/2016	Ending Balance			10,131.93	



Account Statement

December 2016

Caldwell County Appraisal District

610 San Jacinto P.O. Box 900
 Lockhart, TX 78644
 U.S.A.

TXCLASS TX-01-0338-0002

Summary

Average Monthly Yield: 0.89%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Average Daily Balance	Month End Balance
TX-01-0338-0002 UNRESTRICTED ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00

Transactions

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
12/01/2016	Beginning Balance			0.00	
12/31/2016	Ending Balance			0.00	

9c



Daily Rates

December 2016

TXCLASS

Date	Dividend Rate	Annual Yield
01-Dec-16	0.000023297	0.85%
02-Dec-16	0.000023338	0.85%
03-Dec-16	0.000023338	0.85%
04-Dec-16	0.000023338	0.85%
05-Dec-16	0.000023522	0.86%
06-Dec-16	0.000023516	0.86%
07-Dec-16	0.000023694	0.87%
08-Dec-16	0.000023702	0.87%
09-Dec-16	0.000023663	0.87%
10-Dec-16	0.000023663	0.87%
11-Dec-16	0.000023663	0.87%
12-Dec-16	0.000023847	0.87%
13-Dec-16	0.000024146	0.88%
14-Dec-16	0.000024087	0.88%
15-Dec-16	0.000024520	0.90%
16-Dec-16	0.000024516	0.90%
17-Dec-16	0.000024516	0.90%
18-Dec-16	0.000024516	0.90%
19-Dec-16	0.000024626	0.90%
20-Dec-16	0.000024578	0.90%
21-Dec-16	0.000024645	0.90%
22-Dec-16	0.000024581	0.90%
23-Dec-16	0.000024507	0.90%
24-Dec-16	0.000024507	0.90%
25-Dec-16	0.000024507	0.90%
26-Dec-16	0.000024507	0.90%
27-Dec-16	0.000024781	0.91%
28-Dec-16	0.000025044	0.92%
29-Dec-16	0.000025248	0.92%
30-Dec-16	0.000024734	0.91%
31-Dec-16	0.000024734	0.91%

**Caldwell County Appraisal District
General Ledger
For the Period From Oct 1, 2016 to Dec 31, 2016**

Filter Criteria includes: 1) IDs: 11000. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Referen	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
11000	10/1/16			Beginning Balance			10,110.32
MBIA Investment Acc	10/31/1	10/31/16	GEN	Interest Income	7.08		
				Current Period Change	7.08		7.08
	11/1/16			Beginning Balance			10,117.40
	11/30/1	11/30/16	GEN	Interest Income	6.94		
				Current Period Change	6.94		6.94
	12/1/16			Beginning Balance			10,124.34
	12/31/1	12/31/16	GEN	Interest Income	7.59		
				Current Period Change	7.59		7.59
	12/31/1			Ending Balance			10,131.93

9e

Caldwell County Appraisal District
Account Reconciliation
As of Dec 31, 2016
11000 - MBIA Investment Account
Bank Statement Date: December 31, 2016

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance	10,124.34
Add: Cash Receipts	
Less: Cash Disbursements	
Add (Less) Other	7.59
Ending GL Balance	<u>10,131.93</u>
Ending Bank Balance	10,131.93
Add back deposits in transit	_____
Total deposits in transit	
(Less) outstanding checks	_____
Total outstanding checks	
Add (Less) Other	_____
Total other	
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u><u>10,131.93</u></u>

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ARB MEMBERS

2012

NAME	TERM	PREVIOUS	PREVIOUS	
Sherri Basham	11/12	09/10	07/08	chairman
Sandra Gott	10/11			*start 2011 gave 10/11 term to maintain staggered mbrs
Lisa Cox	10/11	08/09		*
Allen Guisinger	11/12			secretary
Brenda Martin	11/12	09/10		

2013

NAME	TERM	PREVIOUS	PREVIOUS	
Sherri Basham	11/12	09/10	07/08	**chairman TERM LIMITS NEED REPLACEMENT
Sandra Gott	12/13	10/11		start 2011 gave 10/11 term to maintain staggered mbrs
Charles Wise	12/13			
Allen Guisinger	11/12			*secretary
Brenda Martin	11/12	09/10		*

2014

Denise Joseph	14/15	12/13	10/11	
Charles Wise	14/15	12/13		*chairman
Brenda Martin	13/14	11/12	09/10	secretary
Tim Adams	13/14			
Dick Wittington	13/14			vice chairman

2015

Denise Joseph	14/15	12/13	10/11	secretary
Jack McCombs	14/15			filled Charles Wise unexpired term as of Jan 2015
Tim Adams	15/16	13/14		
Dick Wittington	15/16	13/14		*chairman
Bert Reid	15/16			

2016

Anthony Dugas	16/17			
James Westbrook	16/17			filled Jack McCombs unexpired term as of June 2016
Tim Adams	15/16	13/14		*secretary
Dick Wittington	15/16	13/14		*chairman
Bert Reid	15/16			

2017

Anthony Dugas	16/17			
James Westbrook	16/17			filled Jack McCombs unexpired term as of June 2016
Tim Adams	17/18	15/16	13/14	* secretary
Dick Wittington	17/18	15/16	13/14	* chairman
Bert Reid	17/18	15/16		*

* Appoint to another term?

**Vacant= not seeking another term.

***Replace if possible

****Term Limits

STATE OF TEXAS §

COUNTY OF CALDWELL §

RESOLUTION APPOINTING APPRAISAL REVIEW BOARD MEMBERS

WHEREAS, pursuant to Texas Tax Code section 6.41(d), it is the duty of this Board of Directors to appoint members of the Appraisal Review Board of Caldwell County, and

WHEREAS, pursuant to Texas Tax Code section 6.41(e), members of the Appraisal Review Board hold office for staggered terms of two years beginning January 1, and

WHEREAS, the terms of three members begin effective January 1, 2017, now

BE IT RESOLVED that the Board of Directors of the Caldwell County Appraisal District does hereby appoint the following individuals to the Appraisal Review Board for the two-year term beginning January 1, 2017.

- 1. _____
- 2. _____
- 3. _____

ADOPTED this ____ day of _____, _____.

Chairman, Board of Directors

ATTEST:

Secretary, Board of Directors

STATE OF TEXAS §

COUNTY OF CALDWELL §

SELECTION OF APPRAISAL REVIEW BOARD CHAIRMAN AND SECRETARY

WHEREAS, Texas Tax Code section 6.42(a) provides that the Board of Directors of the Appraisal District by resolution shall select a chairman and secretary from among the members of the Appraisal Review Board, now

BE IT RESOLVED, the Caldwell County Appraisal District Board of Directors hereby selects _____ as president and _____ as secretary of the Caldwell County Appraisal Review Board.

ADOPTED this ____ day of _____, _____.

Chairman, Board of Directors

ATTEST:

Secretary, Board of Directors

Ag Advisory Board Members

First Name	Last Name	City	State	Postal Code	Owns Qualified Ag Land	Lived in County for more than 5 years
Oscar H.	Fogle	Lockhart	TX	78644	Y	Y
Leonard	Germer Jr	Maxwell	TX	78656	Y	Y
Doug	Spillman	Lockhart	TX	78644	Y	Y

**Annual Evaluation
Chief Appraiser, Caldwell County Appraisal District**

The mission of the Appraisal District is to identify all property (real and personal) for ad valorem tax purposes, establish accurate appraisal values, and provide reports to taxpayers and taxing entities in a timely and cost efficient manner.

Ratings Definitions:

E	M	NM
Exceeded expectations	Met all expectations	Did not meet expectations

Performance Standard	Comments	Rating		
		E	M	NM
Appraisal Knowledge (ensures CAD is in compliance with the Property Tax Code)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Budget Management (fiscally responsible when creating budget)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial Management (accountability and use of budget funds)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personnel Management (staff training, leadership)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication (with BOD, employees, tax units, public)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attitude		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Training, Documentation, Other		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

•

Comments:

Chief Appraiser	Board of Directors

CCAD Chief Appraiser
Signature of Receipt

Signature
Board Chairman

14a